

**Clear Creek Fire Authority**  
**MINUTES**  
**6:30 p.m., Wednesday, August 13, 2014**  
**Station 1 - Dumont**

**I. Call to Order**

The meeting was called to order by Chairman, Gene Day at 6:30 p.m.

**Attending:**

Board of Directors:	Gene Day	Chairman
	Tim Mauck	Treasurer/Secretary
	Mark Reynolds	Georgetown Representative
	Mike Hillman	IS Representative
	Steve Kroll	ESD Representative
	Chris Frey	Silver Plume Representative
Others in attendance:	Kelly Babeon	Fire Chief
	Donna Gee	Minute Taker
	David Taylor	CCFA Volunteer

**II. Approval of Agenda**

Tim Mauck made a motion to approve the August 13, 2014 agenda as presented. Chris Frey seconded the motion and the agenda was approved unanimously.

**III. Public Comment/Unscheduled Appearances**

No audience was present

**IV. Reading & Approval of Minutes**

Mike Hillman made a motion to approve the July 9, 2014 minutes as presented. Tim Mauck seconded the motion and the minutes were approved unanimously.

**V. Approval of Bills & Financial Report**

**Bills for Approval/Check Detail/Financial Report**

The Bills for Approval as of August 6, 2014, Check Detail dated July 8 through August 7, 2014 were reviewed. Comments included that the construction at the Dumont Station is almost completed; still needs some paint & stain, the sprinkler system needs final testing then it will be ready for CO Inspections; waiting for reply on a testing date, Ferrell Gas; Chief Babeon will have the word (new) removed, MR Construction-\$8,285; is for extra work and Gator Graphics is for an existing truck to get the graphics replaced. No other comments, questions or objections were made. Tim Mauck made a motion to accept the Bills for Approval and Check Detail as presented. Chris Frey seconded the motion and the reports were approved unanimously.

Gene Day - Yes	Steve Kroll - Yes	Mike Hillman - Yes
Tim Mauck - Yes	Chris Frey - Yes	Mark Reynolds - abstained

**Financial Report**

Executive Summary: The Executive Summary was reviewed and Chief Babeon noted that with the change in the program and the payoff of the ladder trucks, it threw off the numbers in the interest, principal and expenditures section; the Financial Consulting is working on the issue. He noted that the operating account is down to about \$75,000 and the bank prefers that the account be kept to under \$100,000, thus, money will be kept in savings and transferred as needed. Currently there is 2.8 million in savings. Tim Mauck made a motion to accept the Financial Report as presented. Chris Frey seconded the motion and the reports were approved unanimously.

## **VI. Old Business**

### **Station 3**

Additional changes will be made to the living quarters and then the plans will be ready to go out for bid. Chief Babeon will have a specific detail list created for consistency in bidding, and hopes to have it ready by the next meeting. \$600,000 is the rough estimated budget for the project. There is \$2 million, in Capital, which also includes funding for the purchase of land for Blue Valley; Chief Babeon is meeting with the owner Thursday. Station 3 will include solar, which is currently not in the drawings.

### **Draft 2013 Audit**

Chief Babeon provided a copy of the letter of recommendation from Kathryn G Winn and a copy of the representation letter to be signed. Due to a tight deadline, the recommended additions were not made. Chairman Day authorized Chief Babeon to sign and forward the documents accordingly.

A brief discussion was held regarding the status of the antique trucks being donated or sold. Chief Babeon will put the ladder truck in Idaho Springs up for bid for the City. For two trucks, a Resolution from the ESD Board of Directors is needed. The goal is to have trucks gone by the next meeting.

## **VII. New Business**

Job Description – Wildland Fire Coordinator

Chief Babeon provided a copy of the Job Description for the Wildland Fire Coordinator. The description will allow the coordinator to respond on major calls as available. The description was written with the Attorney's format, but, Chief Babeon will still have the Attorney review the document. No comments, questions or objections were made. Chairman Day authorized Chief Babeon to implement the job description.

Deputy Chief Mark Abrahamson, Brandon Brauch and Jenna Watson, along with an Engine Boss from Denver have been deployed to the July Complex Fire in California. They may be requested for an extension.

## **VIII. Report from Deputy Chief – Mark Abrahamson**

Deputy Chief – Mark Abrahamson was not present.

## **IX. Report from Fire Chief – Kelly Babeon**

- The deployed truck is earning \$848 a day. The truck was down for two days needing repair, which the fire paid for. The team working on the July Complex Redding Fire was working with a hotshot crew; they have now been assigned to search/rescue and are working 16 hours a day. There are 1,600 volunteers assisting with the fire. Tim Mauck suggested a press release. The fire has daily reports available on line.
- Will be working on the 2015 budget.
- Will be looking at working with other County groups on ready ops, an all-inclusive messaging program.
- Mill Creek Valley Historic Society asked about possibility to place the Dumont Train Station building on the East property line of Station 1. When they are ready, they will attend a meeting for a formal request.
- Verizon is looking for a cell site in the valley and enquired about a facility at Station 1, which could pay \$1,100 a month. There is currently a cell site on Station 4 in Georgetown.
- It has also been discussed to have Station 1 as a possible backup dispatch center.

- Most calls have been medical related. There is an increasing problem with homeless/squatters in Idaho Springs, causing smoke reports. This will be addressed with the City, USFS and the rafting companies for next season.

**X. Announcements**

No Announcements were made.

**XI. Adjournment**

The meeting was adjourned at 7:47.

**The next regularly scheduled meeting is scheduled for September 10<sup>th</sup>, 2014  
at the Fire Authority in Dumont.**

  
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Gene Day, Chairman