

**CLEAR CREEK FIRE AUTHORITY  
BOARD OF DIRECTOR'S MEETING MINUTES  
6:30 p.m., Wednesday, June 10, 2015  
Station 1 - Dumont**

**I. Call to Order**

The meeting was called to order by Vice Chairman, Wendy Koch at 6:30 p.m.

**Attending:**

Board of Directors:	Wendy Koch	Vice Chairman
	Gene Day	Treasurer/Secretary
	Steve Kroll	ESD Representative
	Mark Reynolds	Georgetown Representative
	Chris Frey	Silver Plume Representative
	Mike Hillman	Idaho Springs Representative
Others in attendance:	Kelly Babeon	Fire Chief
	Brian Oppenheimer	Assistant Fire Chief
	Donna Gee	Recording Secretary
	Howard Masini	CPA, P.C.
Volunteers:	Jeremy Jones	

**II. Approval of Agenda**

No additions, comments or objections were made. Gene Day made a motion to approve the June 10, 2015 agenda as presented. Chris Frey seconded the motion and the agenda was approved unanimously.

**III. Public Comment/Unscheduled Appearances**

No public comment was made.

**IV. Reading & Approval of Minutes**

No comments, questions or objections were made. Gene Day made a motion to approve the May 13, 2015 minutes as presented. Chris Frey seconded the motion and the minutes were approved unanimously.

**V. Approval of Bills & Financial Report**

**Bills for Approval/Check Detail/ Financial Report**

The Bills for Approval, Check Detail and Financial Report were presented by Chief Babeon to the Board. It was noted that Gemsbok Consulting is the accounting consultant, ESCI is the evaluation, Dive Rescue International is for the Swift Water training class for three people, and Heiman Inc. is equipment for the nine new trucks. No additional comments, questions or objections were made. Mark Reynolds made a motion to accept the Bills for Approval, Check Detail and Financial Reports as presented. Chris Frey seconded the motion and the reports were approved unanimously.

**VI. Old Business**

**Early Payoff - 9 Truck Lease Purchases**

A copy of the invoice from SunTrust Equipment and Finance & Leasing Corp. for the purchase option for the lease trucks was presented by Chief Babeon to the Board. Chief Babeon noted that the payoff was approved at the May 13, 2015 meeting as an Agenda addition, but was not on the posted Agenda for the meeting. Chief Babeon indicated that the payoff amount is \$2,008,959.32; the savings from interest is \$205,700. Remaining in the Capital Projects is \$2 Million. Vice Chairman, Wendy Koch and Gene Day signed the check accordingly.

### **Verizon Re-zoning and Contract Discussion**

Chief Babeon provided the Board with a memo from Bob Cole with a summary of significant revisions to the Land Lease Agreement with Verizon Wireless regarding the lease of a portion of the Authority's property at 681 County Road 308. It was requested that the Board take home the documents and review them and prepare for a discussion on the July 8, 2015 agenda; any comments should be sent via email to Chief Babeon prior to the meeting. Gene Day noted that an excellent job was done on the documents and the Board's best interest was kept in mind. Steve Kroll stated that the number offered by Verizon was low.

## **VII. New Business**

### **Presentation of Draft 2014 Audit – Howard Masini, CPA P.C.**

Howard Masini presented a brief summary of the draft 2014 audit to the Board, indicating that the Authority has a healthy bottom line. Needed to finalize the audit is a representation letter signed by the board, after the review by the attorney. The audit is due to the State by July 31, 2015. Any questions regarding the audit from the Board can be forwarded to Chief Babeon.

### **Purchase Request Discussion – 2 Staff Vehicles**

Vehicles are needed for the Fire Marshall, staff/residential vehicle for St. Mary's and a paramedic/staff vehicle for Floyd Hill. Purchasing newer vehicles would save in expensive repairs and save money as they come with a warranty. Two quotes have been provided from Christopher's Dodge World, it was noted that one of the quotes is actually the truck already purchased for Assistant Chief Oppenheimer; the second quote included in the packet from Chief Babeon is for two additional trucks. Currently the Authority is budgeting \$50,000 annually for maintenance. Chief Babeon discussed current issues with some of the existing trucks, selling/auctioning some of the old vehicles and the placement of the existing and the new vehicles, if approved. Currently there is \$60,000 in capital available and the interest savings from the early payoff of the 9 truck lease will cover the additional cost. Gene Day made a motion to approve the purchase of the two additional vehicles as presented. Chris Frey seconded and the motion passed unanimously.

## **VIII. Report from Assistant Chief Brian Oppenheimer**

- Fire academy training will be scheduled in August.
- Recent trainings have had 20 to 25 people in attendance.
- Swift water training is scheduled for next week, 10 to 11 people (3 in probation stage).
- Extrication training will be on the 20<sup>th</sup>.

## **IV. Report from Fire Chief Babeon**

- There was a fatality on May 22 from a rafting accident.
- On May 26, attended the Georgetown Selectmen meeting to discuss the Authority's decision regarding the fireworks this year; on June 2, did a site visit of the firework site with Tom Hale and Mark Reynolds.
- On May 26, met with Dave Holm to discuss the station 3 site mining reclamation; on May 27, met with Steve Loeffler to discuss the access permit application and Annette Popish regarding the septic design; on May 28 met with Mark Rudolph to discuss the Environmental health evaluation regarding mining reclamation.
- On May 26, met with John Enochs regarding the Blue Valley Site to survey the station and driveway location.

- On June 1, met with Mitch Kruger and Albert Archuleta to discuss doing a response training scenario, which will be scheduled by the end of the summer and to schedule a thorough fire code inspection.
- On June 3, met with Chief Qualman to discuss operational history
- On June 5, met with Cindy Dicken to discuss the ambulance interface issues and will be meeting again
- Met with the Sheriff, Office of Emergency Management and several other potential participants to discuss establishing an incident management team required by the AOP for wild fire response.
- The Board discussed the false report that was made of a person in the creek; it was noted that the event proved that there is good coverage for swift water rescue.
- A call was received for sandbags up Highway 103. Due to the rain fall, there may be some roads that may be difficult to access.

**V. Announcements**

No announcements were made.

**VI. Adjournment**

Wendy Koch adjourned the meeting of the Fire Authority Board of Directors at 8:25 p.m.

**The next regularly scheduled meeting is July 8, 2015 at 6:30 p.m. at the Fire Authority in Dumont.**



**Wendy Koch – Vice Chairman**