

**CLEAR CREEK FIRE AUTHORITY
BOARD OF DIRECTOR'S MEETING MINUTES
6:30 p.m., Wednesday, July 8, 2015
Station 1 - Dumont**

I. Call to Order

The meeting was called to order by Chairman, Tim Mauck at 6:38 p.m.

Attending:

Board of Directors:	Tim Mauck	Vice Chairman
	Steve Kroll	ESD Representative
	Mark Reynolds	Georgetown Representative
	Tom Hale	Georgetown Representative
	Chris Frey	Silver Plume Representative
	Mike Hillman	Idaho Springs Representative
Others in attendance:	Kelly Babeon	Fire Chief
	Brian Oppenheimer	Assistant Fire Chief
	Donna Gee	Recording Secretary
Volunteers:	Mike Anderson	
	Chris Gonzales	

II. Approval of Agenda

No additions, comments or objections were made. Chris Frey made a motion to approve the July 8, 2015 agenda as presented. Steve Kroll seconded the motion and the agenda was approved unanimously.

III. Public Comment/Unscheduled Appearances

It was noted to check with the Attorney regarding the train event/ski passes to see if Special Districts are exempt and that the final report due from ESCI was rescheduled to the beginning of September, 2015 due to the addition of looking at the financials.

No other public comment was made.

IV. Reading & Approval of Minutes

No comments, questions or objections were made. Chris Frey made a motion to approve the June 10, 2015 minutes as presented. Mike Hillman seconded the motion and the minutes were approved unanimously. Chairman, Tim Mauck abstained due to his absence from the June meeting.

V. Approval of Bills & Financial Report

Bills for Approval/Check Detail/Financial Reports

The Bills for Approval/Check Detail/Financial Reports were reviewed. Chief Babeon noted that there were no Bills for Approval and he will forward a copy of the invoice for the legal fees and research the discrepancy in debt listed in the audit after the payoff of the leases, as discussed in the June meeting. No additional comments, questions or objections were made. Tom Hale made a motion to accept the Bills for Approval/Check Detail as presented. Chris Frey seconded the motion and the reports were approved unanimously.

VI. Old Business

Verizon Lease/Re-zoning

Chief Babeon provided the Board with a memo from Bob Cole and Kathryn G. Winn dated June 4, 2015 and a rewrite of the proposed contract with Verizon as presented by Bob Cole. Approval is needed before going forward and there is no stated deadline. Tom Hale made a motion for Chairman Tim Mauck to sign a resolution authorizing Verizon to apply and pay for permitting for equipment installation in Dumont at Station 1, at its own risk if an agreement can't be made on the contract. Chris Frey seconded and the motion passed unanimously.

Mike Hillman made a motion to authorize Chairman Tim Mauck to sign the contract with Verizon, after Attorney's approval and agreement between Verizon and the Clear Creek Fire Authority. Steve Kroll seconded the motion and the motion passed unanimously. Chairman Tim Mauck will forward via email a copy of the final contract to the Board.

Draft 2014 Audit

A copy of the draft audit was sent via email to the Board as well as a hard copy provided in the June, 2015 meeting. A copy of an email from Bob Cole dated June 30, 2015 was provided to the Board with suggested changes. Tom Hale made a motion for the signing of the audit with the amendments from Attorney, Bob Cole. Chris Frey seconded the motion and the motion passed unanimously.

VII. New Business

Resolution 2015-05 Resolution Adopting a Resident Firefighter Policy

A draft copy of the Clear Creek Fire Authority Resident Firefighter Policy and Rental Agreement were provided to the Board and reviewed by Chief Babeon. The documents for the program were created using East Grand Fire's policy and agreement. In 2010 the policy and agreement were presented to the Board and sent to the Attorney; the documents provided are the final product. A resident program was started in late 2009 with two residents in Floyd Hill and two, at different times, in Georgetown. The program asked that they volunteer 40 hours per week towards rent and the program didn't work out. The updated requirement includes a reduced rate of rent at \$450 a month, remain active with all required accreditations and a minimum monthly volunteer time required (which has not been specified). Chris Gonzales, a volunteer is interested in renting at St. Mary's station.

Comments included: if this is an incentive, it should be based on commitment to the Fire Authority, will it be on a first come, first serve bases or will an application need to be created and completed, the drug free policy needs to be reviewed to ensure the Fire Authority is meeting current drug laws and the minimum monthly volunteer requirement needs to be established.

Tom Hale made a motion to update the policy, per the suggested amendments and table the approval of the documents to the August 12, 2015 meeting. Steve Kroll seconded and the motion passed unanimously. There were no objections to Chris Gonzales moving into the St. Mary's Station.

It was noted that the insurance will need to be reviewed to determine if volunteer's personal vehicles are covered being parked in the building and a plow to move snow may be needed; the blazer could be moved to St. Mary's with a detachable plow, and the rent money will be added into the miscellaneous budget for the remaining of 2015 and a new line item will be added in 2016. Assistant Chief Oppenheimer will look into options for a plow.

Approval of Joining IGA for Mutual Aid between Fire Departments – State of Colorado Inclusive

A draft copy of Intergovernmental Agreement for Mutual Aid between Fire Departments was provided to the Board. It was noted that the agreement is Metro Denver's and it requires the Board's Chairman to sign, in addition to the Fire Chief's signature. Tom Hale made a motion to authorize Chairman Tim Mauck to sign the Intergovernmental Agreement for Mutual Aid between Fire Departments. Mike Hillman seconded the motion and the motion passed unanimously.

CCC Communications Center Oversight Committee – Appoint CCFA Board Member

A copy of the Intergovernmental Agreement Concerning the Creation of the Clear Creek County Communications Center Oversight Commission was provided to the Board. Chief Babeon indicated that the Commission was created to ensure spending was specific for the communications system and a Board member needs to be appointed to the Committee. Chairman Tim Mauck made a motion to appoint Tom Hale to the CCC Communications Center Oversight Committee. Chris Frey seconded and the motion passed unanimously.

VIII. Report from Assistant Chief Brian Oppenheimer

- Assistant Chief Oppenheimer has been working on the resident program policy and agreement to submit for approval to the Board.
- Three trucks and one rescue truck had graphic added.
- All trainings have had 20 to 25 people in attendance.
- The shift program has had good coverage.
- Representation from each agency will provide coverage at each bridge for the procession on July 9, 2015 from Denver for Pilot Patrick Mahany; one vehicle apparatus will follow through with the procession.
- There was a power outage at McDonald's in Idaho Springs on July 8, 2015, a fuse tripped.

IX. Report from Fire Chief Babeon

- June 12 - attended a planning meeting with the Office of Emergency Management and the Sheriff on flash floods.
- June 17 – attended a Planning Commission for the Empire Fire Station Public Ways Review.
- June 20 – Station 1 in Dumont hosted the Mill Creek Homeowner's Association meeting and included wildfire safety training.
- June 27 – at the Slacker Races, Chief Babeon transported two individuals with heat issues to their vehicles; approximately 20 individuals had heat issues
- July 1 – meet with the Special Attorney, Don Sisson regarding employee matters and hearings are scheduled for September 1, and September 2, 2015.
- 100 calls; 60 were medical and 14 were accidents; one rafting fatality by tunnel 6. Chief Babeon will be scheduling an after season rafting meeting; the Fire Authorities rescue swimmers and the Sheriff's Office respond to rafting incidents. The swift water training is done out of the Fire Authority.
- The red dodge is going to Idaho Springs to get set up for off road response in preparation for increased back country activity.
- An email was forwarded inviting the Board for a train ride and BBQ on July 19, 2015; Chief Babeon is checking with the Attorney to determine if tickets need to be purchased.
- The Triple Bypass is coming July 11, and July 12, 2015; headed west on the 11th and east on the 12th; a plan is being looked at to help with traffic near 13th Street in Idaho Springs.
- An updated roster was distributed and reviewed by Chief Babeon, including their level of ability; there are six more applicants not on the list.
- Waiting for a final date in August for academy training; if a date can't be secured, it will be done in house.
- Accident/safety training will need to be revisited and scheduled.

Report from Fire Chief Babeon - Continued

- An exercise will be done at the end of the summer for Henderson Mine.
- There were no issues for Rapid Grass. It was noted that the City will be requiring approval from the Fire Authority for future events and possible evacuation plans will be required; Chief Babeon will be asking that food vendors be staged in the court yard area not in the crowds.

V. Announcements

No announcements were made.

VI. Adjournment

Tim Mauck adjourned the meeting of the Fire Authority Board of Directors at 8:12 p.m.

The next regularly scheduled meeting is August 12, 2015 at 6:30 p.m. at the Fire Authority in Dumont.



Tim Mauck – Chairman