

Clear Creek Fire Authority
MINUTES
6:30 p.m., Wednesday, September 10, 2014
Station 1 - Dumont

I. Call to Order

The meeting was called to order by Chairman, Gene Day at 6:30 p.m.

Attending:

Board of Directors:	Gene Day	Chairman
	Wendy Koch	Vice Chairman
	Tim Mauck	Treasurer/Secretary
	Mark Reynolds	Georgetown Representative
	Mike Hillman	IS Representative
	Steve Kroll	ESD Representative
	Chris Frey	Silver Plume Representative
Others in attendance:	Kelly Babeon	Fire Chief
	Mark Abrahamson	Deputy Chief
	Donna Gee	Minute Taker
	Doug Berg	Wildfire Coordinator
	David Taylor	CCFA Volunteer
Guest:	Alicia Wood	Verizon
	Colleen Nebel	Verizon

II. Approval of Agenda

Chief Babeon requested to add Resolution 2014-02 to new business. Mark Reynolds made a motion to approve the amended agenda. Wendy Koch seconded the motion and the amended agenda was approved unanimously.

III. Public Comment/Unscheduled Appearances

No public comments were made.

IV. Reading & Approval of Minutes

Mike Hillman made a motion to approve the August 13, 2014 minutes as presented. Chris Frey seconded the motion and the minutes were approved unanimously.

V. Verizon Wireless Site Proposal – Alicia Wood

Alicia Wood distributed a handout with options and a coverage map and indicated that if the Board was interested, a Right of Entry form would need to be signed to research zoning, engineering, etc. Building could begin the end of next summer or 2016. Comments included that if a carrier was added, the Fire Authority could receive funding for the ground lease and the Fire Authority could attach additional antennas. The Board agreed that they are interested in the MonoPine option and it would be located on the West end of the property. Chairman Day authorized Chief Babeon to sign the Right of Entry document.

VI. Approval of Bills & Financial Report

Bills for Approval/Check Detail

The Bills for Approval as of September 5, 2014 and Check Detail dated August 8 through September 5, 2014 were reviewed. Comments included -Weathersure is for roof repairs to Georgetown station, VFIS is all insurance policies i.e. vehicles, all buildings, etc. No other comments, questions or objections were made. Tim Mauck made a motion to accept the Bills for Approval and Check Detail as presented. Wendy Koch seconded the motion and the reports were approved unanimously.

Gene Day - Yes Wendy Koch - Yes Steve Kroll - Yes Mike Hillman - Yes
Tim Mauck - Yes Chris Frey - Yes Mark Reynolds - Yes

Financial Report

Executive Summary: The Executive Summary was reviewed and Chief Babeon noted that the early payoff of the two ladder truck leases threw off the numbers in the report's totals, and the revenue is 3/4 complete from the municipalities. No other comments, questions or objections were made. Chairman Day approved the Financial Report

VII. Old Business

Station 3 Progress

- The architect is working on the final structural design so the project can go to bid.
- The final floor plan was completed.
- Received confirmation from CDOT that there is no issue with the highway 40 Right of Way.
- Waiting for return call for access permit.
- County indicated that the property is not zoned for a fire house. Fred Rollenhagen is working on this closely and it may need to be rezoned.
- The request for bids will be put in the paper next Tuesday and will run 3 to 4 weeks.

VIII. New Business

Resolution 2014-02 Designating the Official Custodian of Records and Adopting a Policy on responding to Open Records Requests

A copy of Resolution 2014-02 was distributed to the Board. It was noted that the document was directly from Bob Cole's office. It was noted that there was no charge for time and expenses involved with the requests in the past, but, this document will allow the Fire Authority to charge. Wendy Koch made a motion to approve Resolution 2014-02 Designating the Official Custodian of Records and Adopting a Policy on responding to Open Records Requests as presented. Mike Hillman seconded the motion and Resolution 2014-02 was approved unanimously.

IV. Report from Deputy Chief – Mark Abrahamson

Deputy Chief Abrahamson provided an update on the fires in California with photos and videos. Doug Berg indicated the Fire brought in \$31,000 in personnel revenue and \$22,000 for the truck, however, the repairs to E-41 lost \$7,000 in additional earning. He also indicated the educational value of the program.

X. Report from Fire Chief – Kelly Babeon

Chief Babeon distributed a written report to the Board. Additional comments included that he will be joining DRCOG to help with recruiting efforts and that Friday the 19th is an appreciation BBQ for the Advocates at 5:30 pm. David Taylor provided a review of completion of the Firefighter Academy and indicated that 6 members tested.

XI. Announcements

No announcements were made.

XII. Adjournment

The meeting was adjourned at 7:32.

**The next regularly scheduled meeting is scheduled for October 8th, 2014
at the Fire Authority in Dumont.**



Gene Day, Chairman