

**CLEAR CREEK FIRE AUTHORITY  
BOARD OF DIRECTOR'S MEETING MINUTES  
Wednesday, January 11, 2017  
6:30 PM, Station 1 - Dumont**

**I. Call to Order**

The meeting was called to order by Chairman Phil Buckland at 6:35 p.m.

**Attending:**

Board of Directors:	Phil Buckland	Chairman
	Mike Hillman	Vice Chairman
	Mike Anderson	Idaho Springs Representative
	Rick Sprague	Empire Representative
	Steve Kroll	ESD Representative
	Mark Reynolds	Georgetown Representative

Others in attendance:	Kelly Babeon	Fire Chief
	Maria Flecksing	Administrative Assistant
	Mark Cucinella	Volunteer Member

Not in attendance:	Chris Frey	Silver Plume Representative
	Tom Hale	Georgetown Representative

**II. Approval of Agenda**

Mark Reynolds moved to accept the agenda. Mike Hillman seconded the motion and the agenda was approved unanimously.

**III. Public Comment/Unscheduled Appearances**

There was no public comment or unscheduled appearances.

**IV. Approval of Minutes**

Rick Sprague made a motion to approve the December 14, 2016 minutes as presented. Steve Kroll seconded the motion and the minutes were approved unanimously. Mark Reynolds abstained.

**V. Approval of Bills & Financial Report**

The Bills for Approval and the Check Detail were reviewed by Chief Babeon. Rick Sprague made a motion to approve the bills as presented. Mike Hillman seconded the motion and the bills were approved unanimously. Mike Hillman made a motion to approve the financial report as presented. Steve Kroll seconded the motion and the financial report was approved unanimously.

**VI. Old Business**

**i. Station 3**

Randy Wheelock being elected as a CCC Commissioner has caused him to decline accepting the Station 3 construction contract. Discussion was had about meeting with the second place bid contractor to review their proposal as submitted. Mike Anderson made a motion to authorize Chief Babeon to run an ad for a new bid proposals if he chooses that is the best course of action. Mike Hillman seconded the motion and the motion was approved unanimously.

**ii. Job Description Revisions**

Lengthy discussion was had about Officer Job descriptions as submitted. The Board agreed to require CPR, NIMS, and FFI for all positions. FFII for Captain, Fire Officer 1 for Assistant Chief position and Fire Inspector, Plans Review certifications for Fire Prevention Officer. It was decided the Certifications would be required for all future candidates for the positions and 2 years would be allowed for Lieutenant Babeon to obtain FFI. Revised Documents to be on next Agenda for approval discussion.

**iii. Work Sessions**

Moved to end of Agenda for open discussion.

**VII. New Business**

**i. Resolution 2017-01 Adopt Board Meeting posting location**

Mike Hillman moved to adopt Resolution 2017-01 Board meeting posting location. Rick Sprague requested it to be also posted at Empire Town Hall. Mike Anderson seconded the motion and Resolution 2017-01 to adopt the board meeting posting location was accepted unanimously.

**ii. Operations Officer Position Ratification**

Rick Sprague moved to ratify officer positions as presented. Steve Kroll seconded the motion and the motion was approved unanimously.

**VIII. Report from Fire Chief**

- Qualman – Strategic planning \$15,000 to \$18,000

**X. Announcements**

None

**XI. Adjournment**

The meeting of the Fire Authority Board of Directors was adjourned at 8:15 p.m.

**The next regular scheduled meeting is February 8, 2017 at 6:30 pm.**

  
Chairman Phil Buckland