

**Clear Creek Fire Authority**  
**MINUTES**  
**6:30 p.m., Wednesday, January 8, 2014**  
**Station 1 - Dumont**

**I. Call to Order**

The meeting was called to order by Chairman, Gene Day at 6:45 p.m.

**Attending:**

Board of Directors:	Gene Day	Chairman
	Wendy Koch	Vice Chairman
	Tim Mauck	Treasurer/Secretary
	Tom Hayden	ESD Representative
	Mark Reynolds	Georgetown Representative
	Mike Hillman	Idaho Springs Representative
	Nicholas Register	Silver Plume Representative

Others in attendance:	Kelly Babeon	Fire Chief
	Donna Gee	Minute Taker
	David Taylor	CCFA Volunteer
	Jeremy Jones	CCFA
	Mike Anderson	CCFA Member

**II. Approval of Agenda**

Chief Babeon requested to add under VI. Old Business b. "Performance Review for Chief Babeon". Wendy Koch made a motion to approve the amended January, 2014 agenda. Tim Mauck seconded the motion and the amended agenda was approved unanimously.

**III. Public Comment/Unscheduled Appearances**

No audience comment was presented.

**IV. Reading & Approval of Minutes**

It was noted that the recorder did not record at the meeting for December, 2013 and Wendy Koch's name under the Financial Report was spelled incorrectly. Tom Hayden made a motion to approve the December 11, 2013 minutes as amended. Mark Reynolds seconded the motion and the amended minutes were approved unanimously.

**V. Approval of Bills & Financial Report**

**Bills for Approval/Check Detail/Financial Report**

The Bills for Approval/Check Detail/Financial Reports were reviewed. It was noted that US Dept of IBLM may be a typo; this is for the training material needed for WildFire and David Bowland is the svc tech who installed the SCBA Compressor at Station 4, the fill station was replaced with a unit which is in compliance and saved over \$4,000. No additional comments or questions were made. Tom Hayden made a motion to accept the Bills for Approval/Check Detail/Financial Reports as presented. Wendy Koch seconded the motion and the reports were approved unanimously.

Gene Day – Yes	Mark Reynolds – Yes	Mike Hillman – Yes
Tim Mauck – Yes	Tom Hayden – Yes	Wendy Koch - Yes

**VI. Old Business**

**a. Station 1 Remodel – Contractor Contract Approval**

Chief Babeon distributed a copy of the agreement between Clear Creek Fire Authority and MR Construction, which was signed by Mark Reynolds and reviewed by the Attorney, a copy of the letter from Collins, Cockrel & Cole regarding the director conflict of interest, a letter from Mark Reynolds complying with Collins, Cockrel & Cole’s letter to be in compliance as the contractor and a copy of the certificate filed with the State of Colorado.

Tom Hayden made a motion to accept and authorize the chairman of the Board of the Clear Creek Fire Authority to sign the agreement as presented. Tim Mauck seconded the motion and the acceptance and signing of the agreement was approved unanimously. Gene Day will sign and have the document notarized and return to Chief Babeon.

Gene Day – Yes	Mike Hillman – Yes	Wendy Koch – Yes
Tim Mauck – Yes	Tom Hayden – Yes	Mark Reynolds - Abstained

**b. Performance Review for Chief Babeon**

Gene Day noted he had prepared the performance review for Chief Babeon, which most comments came from Tom Bennhoff, however, one more write up from a Board member was provided minutes before the start of the meeting . Therefore the delivery of the performance review was tabled till February, until the final copy is completed. There were no additional comments or objections.

**VII. New Business**

**a. Election of CCFA Board of Officers**

The 2013 Board of Directors for the Clear Creek Fire Authority are: Gene Day (Chairman), Wendy Koch (Vice Chairman) and Tim Mauck (Treasurer/Secretary).

Tom Hayden made a motion to elect the 2014 Board of Directors the same as 2013 Gene Day (Chairman), Wendy Koch (Vice Chairman) and Tim Mauck (Treasurer/Secretary). Mark Reynolds seconded the motion and the 2014 Board of Directors elections were approved unanimously.

**b. Adopt Board Meeting Position Location – Resolution 2014-01**

Resolution No. 2017-01 – A resolution designating the position location of notice of meeting was presented to the Board. It was noted that the resolution was unchanged from 2013.

Tom Hayden made a motion to accept Resolution 2014-01 as presented. Mark Reynolds seconded the motion and the resolution was approved unanimously.

**VIII. Report from Deputy Chief – Mark Abrahamson**

Not present

**IX. Report from Fire Chief – Kelly Babeon**

Chief Babeon provided the Board with a written report, which was reviewed. Additional comments included that the shifting program is going well, five new applicants and one with a solid background; the shift program has increased the number of applications received and expect a higher retention rate. Most applicants are outside the County and Deputy Chief Mark Abrahamson is the primary officer for the program. Stipend will help with the current officer group.

Chief Babeon distributed a monthly call log calendar by call type, Incident Daily Summary report and a Call Analysis Report, which was reviewed.

**X. Announcements**

No Announcements were made

**XI. Adjournment**

The meeting was adjourned at 7:13 p.m.

**The next meeting is scheduled for February 12, 2014 at the Fire Authority in Dumont.**

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**Gene Day, Chairman**