

CLEAR CREEK FIRE AUTHORITY
BOARD OF DIRECTOR'S MEETING MINUTES
6:00 p.m., Wednesday, May 19, 2016
Station 1 - Dumont

I. Call to Order

The meeting was called to order by Secretary/Treasurer, Gene Day at 6:39 p.m.

Attending:

Board of Directors:	Phil Buckland	ESD Representative
	Mike Hillman	Vice Chairman/Idaho Springs Representative
	Gene Day	Secretary/Treasurer
	Steve Kroll	ESD Representative
	Mark Reynolds	Georgetown Representative
	Tom Hale	Georgetown Representative
	Richard Sprague	Empire Representative
	Chris Frey	Silver Plume Representative
Others in attendance:	Kelly Babeon	Fire Chief
	Donna Gee	Recording Secretary

II. Approval of Agenda

Chris Frey made a motion to approve the May 19, 2016 agenda as presented. Mark Reynolds seconded the motion and the agenda was approved unanimously.

III. Public Comment/Unscheduled Appearances

Joe O'Leary, Clear Creek School District Board, presented Chief Babeon with a plaque of appreciation for the Active Shooting training done at the school.

No other public comment/unscheduled appearances were made.

IV. Approval of Minutes

Chris Frey made a motion to approve the April 13, 2016 minutes as presented. Mark Reynolds seconded. It was noted that Phil Buckland's title should be ESD Representative. No other comments, questions or objections were made and the amended minutes were approved unanimously.

V. Approval of Bills & Financial Report

Bills for Approval/Check Detail

The Bills for Approval and the Check Detail were reviewed by Chief Babeon. It was noted that \$2,258.75 was for the Georgetown station carpet and Evergreen Fire is performing maintenance on some vehicles. No other comments, questions or objections were made. The meeting was turned over to Vice Chairman Hillman. Mark Reynolds made a motion to accept the Bills for Approval/Check Detail as presented. Mike Hillman seconded the motion and the reports were approved unanimously.

Financial Report

The Financial Reports were reviewed by Chief Babeon. Chief Babeon stated the payment from the County has not been received, a new auditor, Jack Salewski, is doing 2015 Audit. The Financial reports will be in a different format in July. No other comments, questions or objections were made. Chris Frey made a motion to accept the Financial Report as presented. Gene Day seconded the motion and the Financial Reports were approved unanimously.

VI. Old Business

RFP – Submittal Review

One proposal was received from F & D International. Short-list notifications are due on May 19. The Chief can apply for tier 1 or tier 2 grants, which was done for St. Mary's. Chief Babeon stated Clay Brown indicated the closer to shovel the project is the higher score you can receive. Chief Babeon feels he can have the grant ready for this cycle. The grant request will be for the Empire station. Chief Babeon has a cost estimate of \$867,000 with several allowances. Tom Hale motioned to put the Empire Station out for bid, with qualification to accept or reject bid with a due date of June 13. Phil Buckland seconded. It was noted that plans were done by CCTS and Craig Abrahamson didn't foresee any issues with the soil. The test hole has been done for the septic. DOLA does require 10/15% contingency. The next meeting of the Clear Creek Fire Authority Board will be June 15 at 6:30 pm. No comments, questions or objections were made. The motion to put the Empire Station out for bid was approved unanimously.

Chief Babeon will ask Mr. Brown about multiple grant requests and noted that the burn building estimate received was \$350,000 with allowance.

Vice Chairman Hillman requested that the Board review the proposal received and submit comments to Chief Babeon by May 25. Chief Babeon will notify F & D International they are on the short-list and to plan for a potential interview on the June 15.

No other old business was presented

VII. New Business

Election of Board Chairman

Tom Hale made a motion to nominate Mike Hillman as Chairman of the Clear Creek Fire Authority Board. Mark Reynolds motioned to nominate Phil Buckland as Chairman of the Clear Creek Fire Authority Board. An election was held and there were three votes for Mike Hillman and five votes for Phil Buckland for Chairman. The nomination of Chairman went to Phil Buckland.

Tom Hale made a motion to elect Mike Hillman as Vice Chairman of the Clear Creek Fire Authority. Richard Sprague seconded and the election of Mike Hillman as Vice Chairman was approved unanimously.

Resolution 2016-03 – a Resolution Designating Authorized Persons to Act on Behalf of the Authority with Regard to the Bank Accounts.

Richard Sprague made a motion to approve Resolution 2016-03 – a Resolution Designating Authorized Persons to Act on Behalf of the Authority with Regard to the Bank Accounts as presented. Gene Day seconded. Chief Babeon clarified that the two banks are Evergreen National Bank and Colotrust Savings. No other comments, questions or objections were made the Resolution 2016-02 was approved unanimously.

Malicious Flyer Posting

Chief Babeon reviewed the Incident Report and backup as presented to inform the Board of the incident and noted that the attorneys were notified.

II. Report from Fire Chief Babeon

Chairman Buckland noted Penny Wu's appreciation for the Fire Authority's part in the Mad Creek Prescribed Burn.

- On April 19 presented the quarterly report to the Board of Directors for the ESD
- On May 4 met with safety staff at the cabin creek facility and will be scheduling training exercises
- On May 6 six academy program participants graduated
- On May 14 three graduated from the Evergreen program
- Two lieutenants will be participating in the third component of COTC training, for four days
- On May 24 will be meeting with the Board of County Commissioners for a variance for the Empire property for setbacks and driveway regulations
- The officer meetings were moved to Sundays to allow for an extra training evening
- On June 11 will be hosting a recruitment open house
- On June 4 in Idaho Springs and on June 5 at the Lawson White Water Park, will be doing outdoor swift water rescue training
- Responded to unconscious party and ran into occupancy issues at Super 8, Chief Babeon contacted Sally Rush, Housing Authority to assist
- Some inspections were completed in Idaho Springs on hotels/motel and there are some health issues
- The 2015 Fire Code is being reviewed for changes

IX. Executive Session

The executive session was cancelled

X. Announcements

The Board discussed occupancy issues

Tom Hale indicated that the Town of Georgetown has adopted the 2015 building codes

No other announcements were made.

XI. Adjournment

Mike Hillman adjourned the meeting of the Fire Authority Board of Directors at 8:20 p.m.

The next regular scheduled meeting is June 15, 2016 at 6:30 pm at the Fire Authority in Dumont



Phil Buckland, Chairman