

Clear Creek Fire Authority
MINUTES
6:30 p.m., Wednesday, March 12, 2014
Station 1 - Dumont

I. Call to Order

The meeting was called to order by Chairman, Gene Day at 6:30 p.m.

Attending:

Board of Directors:	Gene Day	Chairman
	Wendy Koch	Vice Chairman
	Tim Mauck	Treasurer/Secretary
	Mark Reynolds	Georgetown Representative
	Tom Bennhoff	Georgetown Representative
	Mike Hillman	Idaho Springs Representative
Others in attendance:	Kelly Babeon	Fire Chief
	Mark Abrahamson	Deputy Chief
	Doug Berg	Wildland Fire Coordinator

II. Approval of Agenda

Wendy Koch made a motion to approve the March 12, 2014 agenda as presented. Tom Bennhoff seconded the motion and the agenda was approved unanimously.

III. Public Comment/Unscheduled Appearances

No audience comment was presented.

IV. Reading & Approval of Minutes

Tom Bennhoff made a motion to approve the February 12, 2014 minutes as corrected. Tim Mauck seconded the motion and the minutes were approved unanimously.

V. Approval of Bills & Financial Report

Bills for Approval/Check Detail

The Bills for Approval and Check Detail were reviewed. It was noted that Blind Stop is a company that repairs insulating blinds and Simply Efficient is a solar panel energy company doing maintenance on the solar panels on Floyd Hill and Station 7 in St. Mary's. No additional comments, questions or objections were made. Tom Bennhoff made a motion to accept the Bills for Approval & Check Detail as presented. Tim Mauck seconded the motion and the reports were approved unanimously.

Gene Day – Yes	Wendy Koch - Yes	Mike Hillman - Yes
Tim Mauck - Yes	Mark Reynolds - Yes	Tom Bennhoff - Yes

Financial Report

Chief Babeon noted that payment has been received for the first quarter from all, including Silver Plume, with the exception of ESD. No additional comments, questions or objections were made. Tom Bennhoff made a motion to approve the Financial Report as presented. Tim Mauck seconded the motion and the Financial Report was approved unanimously.

VI. Old Business

a. Station 1 Remodel – Project Progress Draw Request

Chief Babeon distributed a copy of the second draw invoice from MR Construction and the project is on schedule. This invoice has not been paid; thus not included in the bills for approval or the check detail. No questions, comment or objections were made.

Tim Mauck made a motion to accept and authorize the second payment to MR Construction. Wendy Koch seconded the motion and the acceptance and payment of the invoice was approved unanimously. Mark Reynolds abstained from the motion.

b. Station 3 Lease Draft

Chief Babeon distributed a copy of the draft lease for Station 3 in Empire to cohabitate. Empire is applying for a grant, which requires them to own the land or have a lease agreement. A discussion with the attorney concluded to have the lease agreement. The picture provided shows improvements, roads and changes. No final site plans have been created for the placement of the firehouse. It was suggested to ask for sewer/water tap in exchange for placement of facility on the lot, which has not been discussed with Empire. The lease could be as low as \$1, as agreed upon by the board. Craig is working on the building plan. The site has been surveyed and a topo map has been developed. It was suggested to have the lease reviewed by both attorneys by the next meeting. This was tabled till April's meeting.

c. Sprinkler System/Furniture for Station 1A

Chief Babeon distributed copies of a bid for the sprinkler system. It was requested that the board take home the information and review. Another bid will be in by the end of next week. Chief Babeon requested that the board award the project to the lowest bid amount; Chairman Day was ok with this and requested a motion. Tom Bennhoff made a motion to accept a bid and make payment up to, not exceeding \$10,747. Tim Mauck seconded the motion and the acceptance and payment of a bid up to, not exceeding \$10,747 was approved unanimously. Mark Reynolds abstained from the motion.

Chief Babeon distributed copies and reviewed the quote for the furniture, which he noted that the shipping was high, and further suggestion going to American Furniture Warehouse to see if better pricing is available. Chief Babeon asked the board if he can get the furniture for under the spending limit of \$10,000, if he can proceed with the purchase. Tom Bennhoff stated to just inform the board and if there aren't any objections, proceed with purchase. Chairman Day agreed as well as the rest of the board unanimously.

Chief Babeon indicated that several other items need to be purchased as well such as kitchen appliance, vanity, etc. which all come under the spending limit, but, not necessarily with one vendor. The board agreed, to just inform the board, with the exception of Tom Bennhoff, and if there aren't any objections, proceed with purchase.

d. Status of Replacement County Representative – Tim Mauck

Tim Mauck indicated that the posting was in the Firestarter and they received three applications from Steve Kroll, Roger Griffin, and Dave Bushrow and the board will proceed with the interviews. Anyone interested should get an application to Beth Luther.

e. Board Workshops

Chief Babeon would like the board to have some in house workshops for planning the future of the Fire Authority including suggestions, questions and ideas for the accreditation process. Chairman Day requested that this be done after the first of June on Saturday's, except June 21st. All agreed.

VII. New Business

KGOAT

Chairman Day indicated that KGOAT had requested interviews (monthly/every other month) regarding the Fire Authority, He will begin with the first topic being the Shifting Program.

VIII. Report from Deputy Chief – Mark Abrahamson

- The Shifting Program is going really well and staying busy. There have been training issues getting everyone up to speed of Wild Land, doing Thursday, Friday & Saturday weekly 7am to 7pm. They are staying in Georgetown and will move to Station 1A after construction is complete. The program may/will expand as more officers are available.
- Fire Academy will be done for all new members April 16 thru the 1st week of September (5 months), every other Wednesday and every other Saturday and looking at some kind of recognition for the completion of training.

Doug Berg – Wildland Fire Coordinator

There have been 3 or 4 Wildland classes so far with the last being this weekend and field day the 23rd by the high school, which Clear Creek Fire Authority is the host, which a \$4,000 grant was received for food. There is a command staff being put in place to assist Doug. There will be a press release on the drill. Tom Bennhoff and Tim Mauck suggested an article in the Firestarter for the residents for communication, status on preparedness and to show where tax dollars are going.

IX. Report from Fire Chief – Kelly Babeon

- A packet was distributed to the board.
- In the map provided in the packet, the Y in the road is a drive way that goes up into the trees on the Buckley property for a location for Station 10 about 5 miles up, a better location than the other about 7 miles up on USFS land. Craig will be working on construction cost comparison of both locations.
- Chief Babeon and Donna Gee worked on the website and made changes, cleaned it up and made changes so it is up to date. Donna Gee will do a presentation on the website in April. The TV monitor which was too small for the training wall can be put in the meeting area.
- Chief Babeon registered for the accreditation program and just waiting to hear back.
- Chief Babeon is working to schedule a meeting with the Sheriff, County Commissioners, County Attorney and hopefully a Fire Authority member regarding response procedures, roles, financing, etc. for Wild Fires .

Performance Review for Chief Babeon

Chairman, Gene Day distributed and the board reviewed the results of the performance review for Chief Babeon. It was suggested to add goals and bench marks to the review. Chairman Day will continue to bring the document with him to the next few meetings to continue to look at.


X. Announcements

No Announcements were made

XI. Adjournment

The meeting was adjourned.

**The next meeting is scheduled for April 9, 2014 at the Fire Authority in Dumont.
Chairman Day will not be available for the April Meeting**


Gene Day, Chairman