

**CLEAR CREEK FIRE AUTHORITY
BOARD OF DIRECTOR'S MEETING MINUTES
6:30 p.m., Wednesday, May 13, 2015
Station 1 - Dumont**

I. Call to Order

The meeting was called to order by Chairman, Tim Mauck at 6:35 p.m.

Attending:

Board of Directors:	Tim Mauck	Chairman
	Wendy Koch	Vice Chairman
	Gene Day	Treasurer/Secretary
	Mark Reynolds	Georgetown Representative
	Tom Hale	Georgetown Representative
	Chris Frey	Silver Plume Representative
Others in attendance:	Kelly Babeon	Fire Chief
	Brian Oppenheimer	Assistant Fire Chief
	Bob Cole	Attorney at Law, Collins Cockrel & Cole
	Donna Gee	Recording Secretary
Volunteers:	Mark Cucinella	
Public Audience:	Kris Miller, Ann Hector, Larice Sell and Julie Hamilton Cheyenne Wig	

II. Approval of Agenda

Chairman Mauck requested to move # 6, a and 7, a to follow Public Comment, Chief Babeon requested to add 6, c – Cell Tower Rezoning Approval 7, b – Early Payoff of Truck Leases and Tom Hale requested to add 7, c – Municipal Fireworks. No other additions, comments or objections were made. Gene Day made a motion to approve the amended May 13, 2015 agenda. Wendy Koch seconded the motion and the amended agenda was approved unanimously.

III. Public Comment/Unscheduled Appearances

Larice Sell from the Mill Creek Valley Historical Society indicated that their organization is seeking property to move their Dumont Depot building from its present site, need a flat area and may add a railroad car by the depot and change to a coffee shop or souvenir shop. A handout was presented with two options for locations. They have three years to move. It was requested if property could be donated or leased. The cost is \$120,000 to move the building, a 2nd building may be available and a foundation will be needed for each building. Bob Cole indicated that a sale would require a sub division process, a sale or lease would require market rate value to be paid; a realtor broker could give an estimated value. The depot could integrate emergency services (museum, display a truck, etc.) to minimize or eliminate cost. The Board agreed on location option one and authorized Bob to do some research to determine options for the Mill Creek Valley Historical Society and to work directly with Larice, keeping the Board updated. It was noted that Georgetown and Idaho Springs have a fire house museum.

IV. Old Business

ESCI Agency Evaluation

Stakeholder interviews were conducted on April 28, 29, and 30, 2015. An interview schedule was provided to the Board. Chief Babeon and Assistant Chief Oppenheimer met with Dan Qualman Chairman Mauck requested Dan to interview Dave Taylor, Doug Berg and Mark Abrahamson. Chief Babeon reached out to Henderson and they are interested. Chief Babeon submitted the requested material to ESCI and they are working with mapping for the GIS information as well as with dispatch. The rough draft due date is June 23, 2015.

Old Business - continued

Cell Tower Rezoning Approval

Official approval for the County Planning Department is needed to proceed with rezoning to put up the tower. Bob Cole suggested CCFA not accept their (Verizon's) agreement as they are typically one sided. It was noted that the agreement should include the pole must be mono pine, with forest green trunk and that neighbors will be notified with the public ways permit process. Tom Hale made a motion for the Fire Authority to submit for the rezoning and provide authorization for Chief Babeon to proceed. Gene Day seconded the motion and the motion passed unanimously. Further comments included that the agreement/contract with the Fire Authority and Verizon will include all the details and that if the tower has any interference with emergency services they must make changes; emergency services is a priority. Bob will ask them to make a donation to the Mill Creek Valley Historical Society to help with the move.

New Business

Approve Engagement of Don Sisson, Special Legal Counsel, to Assist with Employment Matters

A letter was provided to the Board, which was reviewed by Bob Cole. No comments, questions or objections were made. Tom Hale made a motion to approve the engagement as presented. Chris Frey seconded the motion and the motion was passed unanimously.

Municipal Fireworks

Georgetown and Idaho Springs have produced firework shows for many years; it has not been the activity of the Fire Authority, but the Fire Authority's insurance has provided coverage for those volunteer fire fighters doing the shows in both Georgetown and Idaho Springs. The Idaho Springs volunteers gave notice of cancellation to the City of Idaho Springs two years ago and notice was voiced to Georgetown by Chief Babeon two years ago. The Safety requirements have changed due to fatalities in the industry and it is difficult to meet standards. Chief Babeon is not comfortable with going further with shows and will meet with Georgetown to discuss the cancellation. If the Fire Authority withdraws, insurance will no longer be covered by the Fire Authority. If the municipalities conduct their own fireworks, their insurance will be responsible for coverage, and they may have governmental immunity. The person doing the fireworks should be certified, meet state statute and fire codes and be permitted by the Fire Authority. Tom Hale, for Georgetown, should check with their attorney with regards to fireworks (insurance). Towns can also opt to hire a vendor. Bob can draft a document with the Fire Authority's position for the towns with regards to fireworks.

Reading & Approval of Minutes

No comments, questions or objections were made. Chris Frey made a motion to approve the April 8, 2015 minutes as presented. Mark Reynolds seconded the motion and the minutes were approved unanimously.

V. Approval of Bills & Financial Report

Bills for Approval/Check Detail

The Bills for Approval and the Check Detail were presented by Chief Babeon to the Board. It was noted that page one bills are not signed yet. No additional comments, questions or objections were made. Chris Frey made a motion to accept the Bills for Approval/Check Detail as presented. Steve Kroll seconded the motion and the reports were approved unanimously.

Financial Report

The Executive Summary of the Financial Report was presented by Chief Babeon to the Board. No comments, questions or objections were made. Mark Reynolds made a motion to accept the Financial Reports as presented. Chris Frey seconded the motion and the reports were approved unanimously.

VII. Old Business

Empire Station

The County Planning Department asked for 18 additional items for the public ways (architectural work, CDOT permit work, etc.). The next meeting Fire Authority meeting is in June, which delays the approval process, but, the construction season is still good. Chairman Mauck and Chief Babeon will meet with Joann; Steve Kroll is willing to assist.

VIII. New Business

Early Payoff of Truck Leases

A handout was distributed and presented by Chief Babeon to the Board. Chief Babeon stated that the savings is \$222,000 in interest charges and the money is in the budget with \$3.6 Million in savings (operating reserves) and \$2 Million in capital. This would pay off all lease obligations. Gene Day made a motion to pay the remaining lease obligations on the remaining trucks. Christ Frey seconded. Future discussion included that the current interest rates are low and makes sense to pay off the higher interest rate on lease, when entering into budget season, the Fire Authority should look at five year budgeting, the Assessor's Office projected a decrease in 2016 of \$300,000 and a decrease in 2017 of \$300,000 and Molly prices are going down. Tim Mauck stated for better communication, the payoff request should be presented in the agenda for public notice in advance. Chief Babeon stated that there is no penalty for early payoff and that a letter is required 30 days prior to the due date. After the discussion, the Board passed the motion unanimously.

IV. Report from Assistant Chief Brian Oppenheimer

- Training classes continue to improve and attendance is high; the "Hazmat Awareness class had 23 people in attendance.
- The standard Operating Guidelines/Procedures is in process of being updated.
- Working out the last few details for the Firefighter 1 Academy (cost, location, certifications and instructors) – goal to hold class is June or July, volunteers can take the state exam after completion.
- Captain Jones is heading up the driver/operator classes.
- Volunteer Mark Cucinella is doing a great job with medical response improvements.
- Standard medical equipment has been added in all first responder kits.
- All first responder kits and AED's were stocked on all engines, brush and rescue trucks.
- Conducted AED/CPR class and certified 15 members/Firefighters.

V. Report from Fire Chief Babeon

- An ISO field representative stopped by for an evaluation; an inventory was done on all trucks. Chief Babeon does not expect a down grade rating, the results will be available in August. The evaluations have been every nine years, but, moving to every four years. Chief Babeon reviewed the grading for different areas evaluated (Silver Plume, Empire, Blue Valley, Floyd Hill, etc.). ISO grades affect property owner's; an evaluation includes evaluating hose testing, water delivery and distance, pump testing, etc. and we are striving to get maximum points for equipment on the trucks. Chief Babeon can go to each area evaluated to work on increasing the ISO grades after the final report is received.
- A meeting is scheduled with the Office of Emergency Management, Kathleen Krebs, Sheriff Albers and a volunteer from Mill Creek with 23 years of experience with the Forest Service to help with wildfire planning and management.
- A meeting is scheduled with the County Information Technology Director, John Bottomley and the Sheriff's Office radio technician, John Kyler to discuss the potential for a redundant backup radio dispatch system.
- A meeting is scheduled with Mitch Kruger and Albert Archuleta, from the safety team at Henderson to discuss training possibilities.

- It was requested that Chief Babeon check with Dan Qualman to determine if another community interview should be offered. Peggy Stockstad with CCEDC was late in responding to the invitation and couldn't get her on the schedule and Nicolena Johnson and Zeke Peters from EMS were interviewed on the 30th, were not on schedule distributed. Discussion was held regarding the relationship between EMS and the Fire Authority.
- Chief Babeon asked the Board how they felt he and the Assistant Chief were doing on their continuing operations processes. Steve Kroll indicated positive, Chris Frey indicated making the best of it and continuing on, Mark Reynolds indicated taking good steps. Chief Babeon stated that the Roster is up to 29 active volunteers with basic to entry level experience and 10 new applicants coming to training. Tom Hale indicated that the Chief is in a hard position. Chairman Mauck indicated that there has been response on calls and nothing done in an unreasonable amount of time. The Board held a discussion regarding evaluations (performance).
- Assist Chief Oppenheimer invited any of the Board members to attend training or to evaluate a call.

VI. Announcements

No announcements were made.

VI. Adjournment

Tim Mauck adjourned the meeting of the Fire Authority Board of Directors at 9:16 p.m.

The next regularly scheduled meeting is June 10, 2015 at 6:30 p.m. at the Fire Authority in Dumont.



Tim Mauck - Chairman