

**CLEAR CREEK FIRE AUTHORITY
BOARD OF DIRECTOR'S MEETING MINUTES
6:00 p.m., Wednesday, December 9, 2015
Station 1 - Dumont**

I. Call to Order

The meeting was called to order by Chairman, Tim Mauck at 6:41 p.m.

Attending:

Board of Directors:	Tim Mauck	Chairman
	Wendy Koch	Vice Chairman
	Gene Day	Secretary
	Steve Kroll	ESD Representative
	Mark Reynolds	Georgetown Representative
	Mike Hillman	Idaho Springs Representative
Others in attendance:	Kelly Babeon	Fire Chief
	Brian Oppenheimer	Assistant Chief
	Donna Gee	Recording Secretary
	Bob Cole	Attorney
	Doug Berg	Mike Anderson

II. Approval of Agenda

Gene Day made a motion to approve the December 9, 2015 agenda as presented. Steve Kroll seconded the motion and the agenda was approved unanimously.

III. Public Comment/Unscheduled Appearances

Mike Anderson: Mike indicated he was interested in returning as a volunteer and asked the Boards perspective on the organization evaluation. Tim Mauck noted that this is for public comment but replied that the work session was just held on November 19, 2015, a 180 day plan has been created, the Board authorized a resolution for addressing the aspects of the budget spending and the Board is still working on a priority list.

Tim Mauck: Tim indicated that an email was received from Kerry Ann McHugh and the citizens to protect the Fire Authority, which was reviewed by Tim. The letter referred back to the November 19, 2015 Executive Session and the creation of Resolution # 2015-10 – a Resolution Adopting a Restricted Capital Replacement and Development Fund Policy. Robert Cole, Attorney for the Fire Authority indicated that the Board properly held the Executive Session and authorized the Chairman to work with the Attorney to create Resolution # 2015-10. There are no regulations or policies stating these actions aren't allowable. The Board agreed these actions were acceptable and no changes will be made.

No other public comment was made and public comment was closed.

IV. Reading & Approval of Minutes

Gene Day made a motion to approve the November 11, 2015 minutes as presented. Wendy Koch seconded the motion and the minutes were approved unanimously.

Gene Day made a motion to approve the November 19, 2015 work session minutes as presented. Steve Kroll seconded the motion and the minutes were approved unanimously. Mark Reynolds and Wendy Koch sustained as they were not present.

V. Approval of Bills & Financial Report

Bills for Approval/Check Detail

The Bills for Approval and the Check Detail were reviewed by Chief Babeon. No comments, questions or objections were made. Mark Reynolds made a motion to accept the Bills for Approval/Check Detail as presented. Steve Kroll seconded the motion and the reports were approved unanimously.

Financial Report

The Financial Reports were reviewed by Chief Babeon. Chief Babeon noted the Board of Director Expense is over budget due to the ESCI evaluation; the Professional Services is over due to legal fees; the Apparatus Expenses is over due to unexpected repairs and the fleet maintenance includes the purchase of the three vehicles and repairs. No other comments, questions or objections were made. Mike Hillman made a motion to accept the Financial Report as presented. Mark Reynolds seconded the motion and the Financial Reports were approved unanimously.

VI. Public Hearing for 2016 Budget Approval

Tim Mauck opened the meeting to public comment

Chief Babeon reviewed the reports as presented. It was noted that the budget was reduced close to 2014 budget; all line items were cut except wages. It was requested to look at minimum wage regulations with regards to worker compensation. Chief Babeon will have a detailed capital replacement plan draft at the February meeting. A better idea of the revenues is needed before looking at the capital expenditures/replacement. Chief Babeon will work with the auditor to determine how to carry a reserve line. Capital expenditure will need to be cut before the services provided to the community.

Public Comment

Mike Anderson: Mike indicated that the Board is working with an unknown future and thought the Board should try to work with what information is known. Tim indicated that a plan is needed with a level of service the community is willing to pay for. Mike referred to the ambulance budget and staff.

Tim Mauck closed the meeting to public comment

a. R-2015-06-Resolution to Adopt 2016 Budget

Resolution R-2015-06-Resolution to Adopt 2016 Budget was reviewed by Bob Cole. Chief Babeon indicated public notice was posted. Gene Day made a motion to approve Resolution R-2015-06 as presented. Steve Kroll seconded the motion and Resolution R-2015-06 was approved unanimously.

b. R-2015-07- Resolution to Appropriate Sums of Money for 2016 Budget

Resolution R-2015-07-Resolution to Appropriate Sums of Money for 2016 Budget was read to the Board by Bob Cole. Gene Day made a motion to approve Resolution R-2015-07 as presented. Mike Hillman seconded the motion and Resolution R- 2015-07 was approved unanimously.

c. R-2015-08- Resolution to Adopt the 2016 Pension Fund Budget

Amendments are needed prior to the approval of Resolution R-2015-08-Resolution to Adopt the 2016 Pension Fund Budget. Wendy Koch made a motion to continue the meeting on December 10, 2015 at 12:30 p.m. Gene Day seconded the motion and the continuation was approved unanimously.

d. R-2015-09- Resolution to Appropriate Sums of Money for the 2016 Pension Fund

Amendments are needed prior to the approval of Resolution R-2015-09-Resolution to Appropriate Sums of Money for the 2016 Pension Fund. Wendy Koch made a motion to continue the meeting on December 10, 2015 at 12:30 p.m. Gene Day seconded the motion and continuation was approved unanimously.

VI. Old Business

No old business was presented

II. New Business

R-2015-10- Resolution Adopting a Restricted Capital Replacement and Development Fund Policy

It was noted that Resolution R-2015-10 will address the evaluation's recommendation for capital expenditures as well as for reduction in revenues due to the Henderson Mine closing. Gene Day made a motion to update the 4th whereas with \$500,000 and to approve Resolution R-2015-10 as presented. Steve Kroll seconded the motion and the amended Resolution R-2015-10 was approved unanimously.

VIII. Report from Assistant Chief Brian Oppenheimer

- There are seven students in academy that will graduate in March 2016.
- There are three students in the Evergreen academy.
- A new academy will be offered in March/April 2016.

IV. Report from Fire Chief Babeon

- The main focus has been on the budget; reducing expenditure and maintaining quality service.
- Projected revenue discussion was had with the County Assessor and Carl Small.
- CDOT has spent money and time for a response plan for the toll lane; staffing may be in Idaho Springs so that response can be westbound rather than eastbound.
- Response vehicles will have stickers so that there will be no charge for utilizing the toll lane when it is closed to the public.
- About fifteen people average attending the regular training.
- A strategic plan is in the works.
- An evaluation progress report will be available at the next meeting.

✓. Announcements

Chief Babeon provided the Board information on the flyers being posted about a shift employee and other correspondence posted. Tim Mauck acknowledged prior to the discussion that the Chief manages staff and asked Bob Cole to advice if there is a topic that should not be discussed. The current manual has nothing restricting hiring of a parolee and there is no criteria disqualifying their back ground. If negligent in hiring or puts someone at risk, there could be a tort claim, however, the hiring process was followed according to guidelines. There is a law regarding discriminating against convicted criminal preventing them to integrating back into the community after rehabilitating. Bob Cole indicating he is working on a social media policy.

No other announcements were made.

VI. Adjournment

Tim Mauck adjourned the meeting of the Fire Authority Board of Directors held on December 10, 2015 at 8:38 p.m.

**Continuation of the December 9, 2015 meeting to December 10, 2015 minutes
are located on the next page**

**CLEAR CREEK FIRE AUTHORITY
BOARD OF DIRECTOR'S MEETING MINUTES
CONTINUATION
12:30 p.m., Thursday, December 10, 2015
Station 1 – Dumont**

Tim Mauck reconvened the Clear Creek Fire Authority Board of Director's Meeting at 12:46 p.m.

Attending:

Board of Directors:	Tim Mauck	Chairman
	Wendy Koch	Vice Chairman
	Steve Kroll	ESD Representative (conference call)
	Mark Reynolds	Georgetown Representative
	Mike Hillman	Idaho Springs Representative
Others in attendance:	Kelly Babeon	Fire Chief

Tim Mauck opened the meeting to public comment

No public was present

Tim Mauck closed the meeting to public comment

R-2015-08- Resolution to Adopt the 2016 Pension Fund Budget

Chief Babeon reviewed the Pension Fund Budget as presented. Mark Reynolds made a motion to approve Resolution R-2015-08 Resolution to Adopt the 2016 Pension Fund Budget. Wendy Koch seconded the motion and Resolution R-2015-08 was approved unanimously.

R-2015-09- Resolution to Appropriate Sums of Money for the 2016 Pension Fund

Chief Babeon indicated the expenditures are \$151,600. Mike Hillman made a motion to approve Resolution R-2015-09 Resolution to Appropriate Sums of Money for the 2016 Pension Fund. Wendy Koch seconded the motion and Resolution R-2015-09 was approved unanimously.

The Resolutions were signed accordingly.

Tim Mauck adjourned the meeting of the Fire Authority Board of Directors.

The next regular scheduled meeting is January 13, 2016 at 6:30 p.m.



Tim Mauck – Chairman