

**CLEAR CREEK FIRE AUTHORITY**

**MINUTES**

**6:30 PM, February 14, 2018**

**Station 1 - Dumont**

**I. Call to Order**

The meeting was called to order by Rick Sprague at 6:30 p.m.

**Attending:**

Board of Directors:

Mark Reynolds	Georgetown Representative
Phil Buckland	ESD Representative
Rick Sprague	Chairman
Mike Anderson	Idaho Springs Representative
Pamela Streng	Georgetown Representative
Steve Kroll	ESD Representative @ 6:47
Absent:	
Mike Hillman	Vice Chairman
Chris Frey	Silver Plume Representative

Others in attendance:	Kelly Babeon	Fire Chief
	Jeremy Jones	Assistant Chief
	Bob Cole	CCFA Attorney
	Ashley Schlagel	Attorney

**II. Approval of Agenda**

Phil Buckland moved to accept the agenda as posted. Pamela Streng seconded the motion and the agenda was approved unanimously.

**III. Public Comment/Unscheduled Appearances**

There was no public comment or unscheduled appearances.

**VI. Old Business**

a. Berg and Abrahamson Litigation **Pamela Streng moved to enter into Executive Session pursuant to Section 24-6-402(4)(b), C.R.S. for a conference with the Fire Authority's Attorneys for the purpose of receiving legal advice on specific legal questions regarding the Berg and Abrahamson Litigation matters. Phil Buckland seconded the Motion and the Motion was approved unanimously.**

The executive Session ended at 7:37 PM and the regular meeting was reconvened.

**IV. Approval of Minutes**

Mark Reynolds moved to approve the January 10, 2018 minutes as presented with correction showing Mike Hillman moving for approval of financial report. Steve Kroll seconded the motion and the minutes were approved unanimously. Pamela Streng abstained due to absence from the meeting.

**V. Approval of Bills & Financial Report**

The Bills for Approval and the Check Detail were reviewed by Chief Babeon. Pamela Streng moved to approve the bills as presented. Phil Buckland seconded the motion and the bills were approved unanimously. The Financial Report was presented and discussed. Mark Reynolds moved to approve the financial report as presented. Steve Kroll seconded the motion and the financial report was approved unanimously. Rick Sprague will meet with Maria to review Quickbooks reporting options for financial reports.

**VII. New Business**

- a. **F&D Intl. LLC.** Extra Work Order for Burn Building Project. After discussion it was decided to table Subject until next meeting to allow for discussing details with County Planning Director.
- b. **Resolution 2018-02 A Resolution Designating Authorized Persons to act in behalf of the Fire Authority with regard to the Authority's Bank Accounts.** Pamela Streng Moved to approve Resolution 2018-02 as presented. Mike Anderson seconded the Motion and the Motion was approved unanimously.
- c. **DOLA EIAF 08501 – Grant Signatory Authorization, Fire Training Tower Construction Project.** Pamela Streng moved to approve the Grant Signatory Authorization Form as presented delegating Chief Babeon as Signatory Authority on DOLA EIAF 08501 Grant Project Documents. Steve Kroll seconded the Motion and the Motion was approved unanimously.
- d. **ESCI Scope of Work Organizational Strategic Plan.** Chief Babeon is requested to arrange for a meeting with Chief Qualman to discuss details of the process and timeline for proceeding.

**IX. Report from Fire Chief**

- FF 1 Academy on Monday eve. and Saturdays starting in April.
- Wind driven Mobile Home fire on 1/31/18.
- All 2017 donations were sent to Rob Egan Gofundme account.
- Emergency Reporting Software Program started.
- Mission Statement revision by Volunteers. Will be put on next agenda for Board approval.
- ESCI Evaluation progress update.

**X. Report from the Board Chairman**

**XI. Announcements.**

**XII. Adjournment.**

The meeting of the Fire Authority Board of Directors was adjourned at 8:48 p.m.

**The next regular scheduled meeting is April 11, 2018 at 6:30 pm at Station 1 in Dumont.**

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Chairman, Richard Sprague

